

AVOCA

CENTRAL SCHOOL DISTRICT

WWW.AVOCACSD.ORG



Tiger Pride

2024 - 2025

OUR MISSION

The purpose of the Avoca Central School District is to provide a safe, nurturing, and welcoming environment that challenges students with an exceptional education. We will prepare students to be life-long critical, independent thinkers in the career, college or military experience of their choosing.

Communications Checklist

In an ongoing effort to increase effective communication among all the “stakeholders” in our students’ education, we have developed a communications checklist that should help you contact the appropriate staff members with your questions and concerns.

In order to handle concerns in the most effective way, it is extremely important that the staff member most directly involved is contacted first. In order to facilitate this process, when someone contacts a Board of Education member or administrator before proceeding through this process, you will find that you will be asked if you have contacted the staff member most immediately involved. If the question is not answered or the concern is not resolved at a given step, then you should proceed to the next step. The Board of Education would become involved, if necessary, at the final appeal stage of the process.

Questions/Concerns

ACADEMIC: DIFFICULTIES

- Step 1** - Classroom/Subject Teacher
- Step 2** - Guidance
- Step 3** - Principal
- Step 4** - Superintendent
- Step 5** - Board of Education

ACADEMIC: SCHEDULING

- Step 1** - Guidance
- Step 2** - Principal
- Step 3** - Superintendent

ACADEMIC CURRICULUM

- Step 1** - Classroom/Subject Teacher
- Step 2** - Principal
- Step 3** - Superintendent

BEHAVIOR

- Step 1** - Classroom/Subject Teacher
- Step 2** - School Psychologist/
Guidance
- Step 3** - Principal
- Step 4** - Superintendent
- Step 5** - Board of Education

ATHLETICS

- Step 1** - Coach
- Step 2** - Athletic Director
- Step 3** - High School Principal
- Step 4** - Superintendent
- Step 5** - Board of Education

BUDGET

- Step 1** - Business Office
- Step 2** - Superintendent
- Step 3** - Board of Education

CLASSROOM PROCEDURES

- Step 1** - Classroom/Subject Teacher
- Step 2** - Principal
- Step 3** - Superintendent
- Step 4** - Board of Education

EXTRACURRICULAR ACTIVITIES

- Step 1** - Club/Class Advisor
- Step 2** - High School Principal
- Step 3** - Superintendent
- Step 4** - Board of Education

MEDICAL

- Step 1** - School Nurse
- Step 2** - Principal
- Step 3** - Superintendent
- Step 4** - Board of Education

BOARD OF EDUCATION POLICIES

- Step 1** - District Clerk
- Step 2** - Superintendent
- Step 3** - Board of Education

SPECIAL EDUCATION

- Step 1** - Classroom/SE Teacher
- Step 2** - CSE Chairperson
- Step 3** - Principal
- Step 4** - Superintendent
- Step 5** - Board of Education

TRANSPORTATION

- Step 1** - Driver
- Step 2** - Transportation Supervisor
- Step 3** - Principal
- Step 4** - Superintendent
- Step 4** - Board of Education

BUILDING USE

- Step 1** - Superintendent
- Step 2** - Board of Education

BUILDING AND GROUNDS

- Step 1** - Director of Facilities
- Step 2** - Superintendent
- Step 3** - Board of Education

TECHNOLOGY

- Step 1** - Technology Coordinator
- Step 2** - Superintendent
- Step 3** - Board of Education

Updated calendar information: Information in this calendar was compiled and finalized in early August 2024. Dates, times and locations are subject to change. District news and a regularly updated online calendar are available at www.avocacsd.org.

Phone: (607) 566-3000

- Press 1 Middle/High School Office & Guidance (Ext. 1125)
- Press 2 Elementary Office & Special Education (Ext. 1121)
- Press 3 Athletic & Special Programs Director (Ext. 1161)
- Press 4 Nurse (Ext. 1124)
- Press 5 Bus Garage/Cafeteria/Maintenance
- Press 6 Business & Superintendent's Offices

School Closing Information

In the event of severe weather or other emergencies, it may be necessary to close school, delay starting, or to dismiss early. Parents will receive an automated phone message. Please listen to the radio and TV stations listed. Do not call the school or the radio stations. It is important that the telephone lines be kept open in the case of severe weather or emergencies.

- 98.3 FM WVIN
- 106.1 FM WINK
- CH 18 WETM-TV

Two-Hour Delay Schedule

STUDENT ARRIVAL PROCEDURES

- 10:00** Teachers on Duty
- 10:00** Building Open to Students
- 10:00-10:08** Students Pass to 3rd Period
- 10:08-10:10** Pledge of Allegiance & Announcements

MORNING CLASS SCHEDULE

- 1st & 2nd** None
- 3rd** 10:10-10:34 a.m.
- 4th** 10:37-11:02 a.m.
- Regular Classes, 5th-9th**

- All-day BOCES students must report to school by 11:10 a.m. to catch the afternoon BOCES bus to Wildwood that leaves at 11:15 a.m.
- Morning BOCES students must report to school by 12:30 p.m. for their 7th period classes.
- If we have more than one two-hour delay, we will flip periods 3 and 4 to periods 1 and 2 and continue to rotate.





Grades 6-12 Daily Schedule

- 7:55** Teachers on Duty
- 7:55-8:03** Students Pass to 1st Period/Homeroom
- 8:03-8:05** Pledge of Allegiance & Announcements: Students in Classroom
- 1st Period** 8:05 - 8:47 a.m.
- 2nd Period** 8:50 - 9:32 a.m.
- 3rd Period** 9:35 - 10:17 a.m.
- 4th Period** 10:20 - 11:02 a.m.
- 5th Period** 11:05 - 11:47 a.m.
- 6th Period (A)** 11:50 a.m. - 12:11 p.m.
- 6th Period (B)** 12:11 - 12:32 p.m.
- 7th Period (A)** 12:35-12:56 p.m.
- 7th Period (B)** 12:56 - 1:17 p.m.
- 8th Period** 1:20 - 2:02 p.m.
- 9th Period** 2:05 - 2:47 p.m.
- 2:47** Students are Excused
- 3:00** Buses Depart
- 3:25** Teachers Off Duty

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Tiger Pride

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1	2	3	4	5	6	7																																										
<ul style="list-style-type: none"> • Aug. 26: Fall Sports begin • Aug. 28: Superintendent's Conference Day, Open Bldg, 6-7:30 pm 	 LABOR DAY NO SCHOOL	SUPERINTENDENT'S NO SCHOOL CONFERENCE DAY Open Building 9 am - 6 pm	FIRST DAY OF SCHOOL																																													
8	9	10	11	12	13	14																																										
15	16	17	18	19	20	21																																										
		<ul style="list-style-type: none"> • Board of Education Meeting, 7 pm, Room 137 			<ul style="list-style-type: none"> • School Picture Day 																																											
22	23	24	25	26	27	28																																										
				<ul style="list-style-type: none"> • Sports Booster Color Run, 6 pm 		<ul style="list-style-type: none"> • Homecoming 																																										
			Spirit Week 																																													
29	30				AUGUST 2024 <table> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td></tr> <tr><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td></tr> <tr><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td></tr> <tr><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td></tr> <tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td></tr> </table>		S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
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		1	2	3	4	5
				• Fall Sports Picture Day		
6	7	8	9	10	11	12
					EARLY RELEASE 15 MINUTES EARLY • PSAT • School Photo Retake Day • Interim Report 1	
13	14	15	16	17	18	19
	 COLUMBUS DAY NO SCHOOL	• Board of Education Meeting, 7 pm, Room 137			• SAT	
20	21	22	23	24	25	26
				• Billy Martin Circus sponsored by Class of 2025, 6:30 pm		
27	28	29	30	31	SEPTEMBER 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	
		• Student Council Blood Drive 10 am to 3 pm		Halloween	NOVEMBER 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	










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OCTOBER 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	DECEMBER 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31				1 • National Honor Society Induction, 9 am	2
3 Daylight Saving Time Ends	4	5 Election Day	6	7	8 • Veterans Brunch, 8:30 am	9
10	11  VETERANS DAY NO SCHOOL	12	13	14	15 • School Musical, "Finding Nemo Jr.," 6 pm • Report Card 1	16 • School Musical, "Finding Nemo Jr.," 6 pm
17	18 • Winter Sports Begin	19 • Board of Education Meeting, 7 pm, Room 137	20	21	22	23
24	25	26	27  PARENT/TEACHER NO SCHOOL CONFERENCE DAY	28  THANKSGIVING NO SCHOOL	29  THANKSGIVING RECESS NO SCHOOL	30








S	M	T	W	T	F	S
1	2	3	4	5	6	7
		<ul style="list-style-type: none"> • ASVAB Testing 				<ul style="list-style-type: none"> • Avoca Wrestling Duals
8	9	10	11	12	13	14
				<ul style="list-style-type: none"> • Winter Sports Photos • Band Concert, 6 pm 		
15	16	17	18	19	20	21
		<ul style="list-style-type: none"> • Senior Citizen Luncheon, 1:30 pm • Board of Education Mtg, 2:30 pm, Room 137 • Dinner sponsored by Class of 2025 • Chorus Concert, 6 pm 			<ul style="list-style-type: none"> • Interim Report 2 	
22	23	24	25	26	27	28
	 WINTER RECESS NO SCHOOL	 WINTER RECESS NO SCHOOL	 CHRISTMAS WINTER RECESS NO SCHOOL	 <ul style="list-style-type: none"> • Basketball Tournament WINTER RECESS NO SCHOOL	 <ul style="list-style-type: none"> • Basketball Tournament WINTER RECESS NO SCHOOL	
29	30	31			NOVEMBER 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	
	 WINTER RECESS NO SCHOOL	 NEW YEAR'S EVE NO SCHOOL			JANUARY 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	



S	M	T	W	T	F	S
DECEMBER 2024 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	FEBRUARY 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28		1  NEW YEAR'S DAY NO SCHOOL	2  WINTER RECESS NO SCHOOL	3  WINTER RECESS NO SCHOOL	4 <ul style="list-style-type: none"> • Taking Home the Gold Cheer Competition
5	6	7 <ul style="list-style-type: none"> • ASVAB Interpretation 	8	9	10	11
12	13	14	15	16	17	18
19	20  MARTIN LUTHER KING JR. DAY NO SCHOOL	21 <ul style="list-style-type: none"> • Board of Education Meeting, 7 pm, Room 137 ELA Regents Exams	22	23	24	25
26	27  SUPERINTENDENT'S NO SCHOOL CONFERENCE DAY	28  SUPERINTENDENT'S NO SCHOOL CONFERENCE DAY	29  LUNAR NEW YEAR NO SCHOOL	30	31	



S	M	T	W	T	F	S
JANUARY 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	MARCH 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31					1 • Walt Peterson Wrestling Invitational
2 Groundhog Day	3	4	5	6 • STEM Night, 5-7 pm PreK & Kindergarten Registration Calls, 9 am to 1 pm	7 • Report Card 2	8
9	10	11	12	13	14 PARENT-TEACHER CONFERENCE DAY HALF DAY 11:40 A.M. DISMISSAL Valentine's Day	15
16	17  PRESIDENTS DAY NO SCHOOL	18  MID-WINTER RECESS NO SCHOOL	19  MID-WINTER RECESS NO SCHOOL	20  MID-WINTER RECESS NO SCHOOL	21  MID-WINTER RECESS NO SCHOOL	22
23	24	25 • Board of Education Meeting, 7 pm, Room 137	26	27	28	



S	M	T	W	T	F	S
FEBRUARY 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	APRIL 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30					1
2	3	4	5 • Literacy Night, 5-7 pm Read Across America Ash Wednesday	6	7	8
9 Daylight Saving Time Begins	10	11	12	13	14 • Interim Report 3 • Student Council Blood Drive, 10 am - 3 pm	15
16	17 • Spring Sports Begin St. Patrick's Day	18 • Board of Education Meeting, 7 pm, Room 137	19	20	21	22
23	24 SUPERINTENDENT'S NO SCHOOL CONFERENCE DAY	25	26	27	28 • Spring Sports Photos	29
30	31					



S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
						Passover (begins at sundown)
13	14	15	16	17	18	19
Palm Sunday	 SPRING RECESS NO SCHOOL	 SPRING RECESS NO SCHOOL	 SPRING RECESS NO SCHOOL	 SPRING RECESS NO SCHOOL	 Good Friday SPRING RECESS NO SCHOOL	
20	21	22	23	24	25	26
Easter		Earth Day	• Board of Education Meeting, 7 pm, Room 137		• Report Card 3	
27	28	29	30		MARCH 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	
					MAY 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	



S	M	T	W	T	F	S
APRIL 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	JUNE 2025 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	If no (0) snow days are used, school will not be in session Thursday, May 22, 2025 and Friday, May 23, 2025. If one (1) snow day is used, school will not be in session Friday, May 23, 2025.		1	2	3
4	5	6	7	8	9	10
	Staff Appreciation Week					
11	12	13	14	15	16	17
Mother's Day		<ul style="list-style-type: none"> Board of Education Meeting, 7 pm, Room 137 		<ul style="list-style-type: none"> Band Concert, 6 pm 		<ul style="list-style-type: none"> Prom Tiger All-Nighter Begins at 11 p.m.
18	19	20 SCHOOL BUDGET & BOARD ELECTION VOTE, 12-8 PM, BUS GARAGE <ul style="list-style-type: none"> Dinner sponsored by Freshman Class Arts Festival, 5-8 pm Chorus Concert, 6 pm 	21	22	23	24
25	26  MEMORIAL DAY NO SCHOOL	27	28	29	30	31
			Kindergarten Screenings		<ul style="list-style-type: none"> Interim Report 4 	



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		<ul style="list-style-type: none"> Junior/Senior Banquet, 6 pm 																																																																																								
8	9	10 <ul style="list-style-type: none"> MS/HS Academic Awards Night, 6 pm Board of Education Meeting, 7 pm, Room 137 Regents Exams	11 Regents Exams	12 <ul style="list-style-type: none"> Athletic Awards Ceremony, 6 pm, Avoca CSD 	13 <ul style="list-style-type: none"> First Grade Flag Day Event, 1:45 p.m. Regents Exams	14 Flag Day																																																																																				
15 Father's Day	16 <ul style="list-style-type: none"> Tiger-ific Day Last Day of School Grades 7-12	17 Regents Exams	18 <ul style="list-style-type: none"> Baccaulaurette, 6 pm Regents Exams	19  JUNETEENTH NO SCHOOL	20 <ul style="list-style-type: none"> Class of 2025 Graduation Ceremony, 6:30 pm Regents Exams	21																																																																																				
22	23	24 <ul style="list-style-type: none"> Kindergarten Celebration 6 pm Regents Exams	25 HALF DAY PK-6 11:40 AM DISMISSAL Regents Exams	26 LAST DAY/HALF DAY 11:40 AM DISMISSAL	27 SUPERINTENDENT'S LAST DAY FOR TEACHERS CONFERENCE DAY <ul style="list-style-type: none"> Report Card 4 	28																																																																																				
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31						



Required Notifications

EQUAL EMPLOYMENT OPPORTUNITY (POLICY 6120)

The Avoca School District is an equal opportunity employer and does not discriminate against any employee or applicant for employment in its programs and activities on the basis of legally protected class or category including, but not limited to: age; race; creed; religion; color; national origin; sexual orientation; gender identity or expression; military status; sex; disability; predisposing genetic characteristics; familial status; marital status; status as a victim of domestic violence; and criminal arrest or conviction record.

PUBLIC ACCESS TO STUDENT RECORDS (POLICY 7240)

The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18)

years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all education records maintained by the School District.

CHALLENGE TO STUDENT RECORDS

Parents/guardians of a student under the age of eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, shall have an opportunity for a hearing to challenge the content of the school records, to ensure that

the records are not inaccurate, misleading, or otherwise in violation of the privacy of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data contained therein.

STUDENT DIRECTORY INFORMATION (POLICY 7241)

The District shall publish an annual public notice informing parents or eligible students (i.e., a student eighteen (18) years of age or older or who is attending an institution of post-secondary



Required Notifications...continued

education) of the District's definition of directory information, the parent/eligible student's right to refuse the release of student directory information and indication of the time period for their response. (Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed.) Following such public notice and a reasonable response period, the District may release such information to an outside group without individual consent.

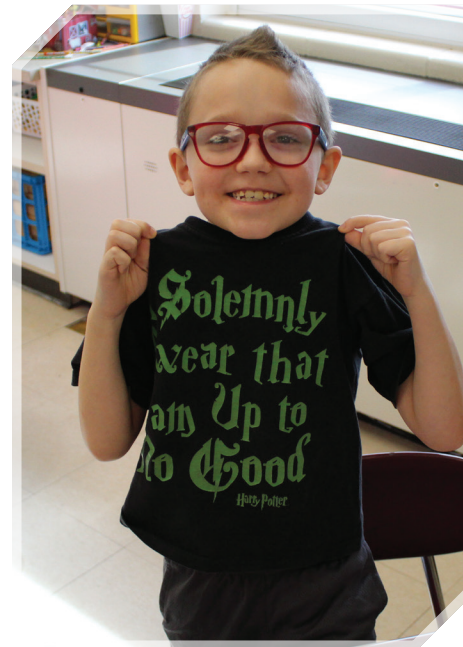
The Family Educational Rights and Privacy Act (FERPA) defines student directory information as any of the items as indicated in the following list. The Avoca Central School District will release the following defined directory information:

- Name and parent name
- Address
- Telephone listing
- Date and place of birth
- Major field of study
- Grade level
- Participation in sports and activities

- Weight and height (for members of athletic teams)
- Dates of attendance
- Honors, degrees, and awards
- Email address
- Photograph
- Name of educational institution previously attended
- Artwork and voice

MILITARY RECRUITERS' ACCESS (POLICY 7242)

The School District shall comply with a request by a Military Recruiter for names, addresses, and telephone listings of eligible students. Eligible student under ESEA and the National Defense Authorization Act is defined as a secondary student who is seventeen (17) years of age or older or in the eleventh grade (or its equivalent) or higher. Under ESEA and the National Defense Authorization Act, parents must be notified that the School District by law routinely discloses students' names, addresses, and telephone listings to Military Recruiters upon request, subject to a parent's/eligible student's request not to disclose such information with written parental verification of such request.



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Tiger Pride

Required Notifications...continued

ATTENDANCE POLICY (POLICY 7110)

The Board of Education recognizes that regular school attendance is a major component of academic success. Through implementation of this policy, the Board expects to improve student attendance, reduce unexcused absences, tardiness, and early departures (referred to in this policy "ATEDs"), encourage full attendance by all students, maintain an adequate attendance recordkeeping system, identify patterns of student ATEDs and develop effective intervention strategies to improve school attendance.

LIST OF ACCEPTABLE EXCUSES

Listed below are the only excuses the State of New York's Department of Education, recognizes as Excused Absences.

1. Personal illness
2. Illness or death in the family
3. Impassable roads due to inclement weather
4. Religious observance
5. Quarantine
6. Required court appearances

7. Attendance at health clinics
8. Approved college visits
9. Approved cooperative work programs
10. Military obligations

All others absences are considered unexcused absences.

All ATEDs must be accounted for.

It is the parent's responsibility to notify the school office within 24 hours of the ATED and to provide a written excuse within two school days of the student's return to school.

Absence Procedures—if the student has to leave school during the day, send a note with the student that morning. For Elementary (K-5) students, the note should be given to the teacher. For Middle/High School students, the note should be given to the secretary. The parent of students in grades K-5 must come into the school to sign their student out.



NOTES





AVOCA

CENTRAL SCHOOL DISTRICT

17 OLIVER STREET #29
P.O. BOX G
AVOCA, NY 14809

Superintendent Stephen Saxton

BOARD OF EDUCATION

Megan Hubbard, *President*
Elizabeth Peck, *Vice-President*
Terry Belanger
Donald Rodbourn
Shane Slayton

GRADUATION

FRIDAY, JUNE 20, 2025

6:30 PM

DOORS OPEN AT 5:45 PM

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